



ANNUAL REPORT 2020/21

Institute of Public Administration of Canada (IPAC)
Toronto Region

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ABOUT IPAC TORONTO REGION

Established in 1947, the Institute of Public Administration of Canada (IPAC) is Canada's leading professional organization supporting excellence in the country's public sector. With 19 regional groups across the nation, our members include public servants, academics and others interested in public administration. The Institute also works closely with all levels of government to promote quality public services and practices. IPAC is a recognized leader in research, training, knowledge sharing and outreach including hosting many conferences and events held regionally and nationally. Since the early 1990's, the Institute has helped to export Canadian public sector expertise around the world.

The Toronto Regional Chapter of IPAC (IPAC Toronto Region) supports our members across the Greater Toronto and Hamilton Area. Our members join us from all levels of government (municipal, provincial and federal), broader public and not-for profit sectors and private organizations who are interested in public policy and public administration. IPAC Toronto Region is an independent, non-partisan, non-profit organization and a registered charity. Each year the IPAC Toronto Region organizes relevant events that address important issues in public administration, foster collaboration and innovation, and provide a forum for learning, exchanging ideas and networking. These events range from hourly, half-day, and full-day events during the morning, lunch, and evening hours of the day to feature speakers and panels. The Toronto Region, together with the National Capital Region and Southwest Region, also hosts the prestigious Lieutenant Governor's Medal of Distinction in Public Administration.

Vision

To inspire excellence in public administration in the Greater Toronto and Hamilton Area.

Mission

To provide opportunities for professionals working in the public sector to connect, collaborate, and share best practices and experiences to innovate, solve problems and achieve success in the public sector.

BOARD OF DIRECTORS (2020/21)

Role	Name	Employer
Chair	Ashley Cabral/ Joseph Silva (Interim)	IPAC National/ York Region
Vice-Chair	Jerrett Myers	Davis Pier Consulting
Past Chair	Shanon Kalra-Ramjoo	City of Vaughan
Treasurer & LG Award Lead	Flora Moji Josephs	Big Al's Group of Companies
Secretary	Katherine Ross	KPMG
New Professionals Chair	Joana Jabson	Ontario Public Service
New Professionals Portfolio Support	Khadeja Elsibai	Government of Canada
Director of Membership & Volunteer	Alyssa Offenheim	Ontario Public Service
Director of Events & Programming	Angela Jonsson	Canada Health Infoway
Director of Events & Programming	Samina Sami	York University
Director of Strategic Planning & Performance Measurement	Kristy May	Office of the Auditor General of Ontario
Member at Large, Project Manager	Clare Deveraux	Ontario Public Service
Member at Large, Communications Lead	Steve Saric	Region of Peel
Member at Large, Blog Lead	Jenny B. Ge	Ontario Public Service
Member at Large	Victoria Pezzo	Government of Canada
Member at Large	Kevin Pal	York Region
Member at Large	Spencer Sandor	Ontario Public Service

IPAC IAPC

T O R O N T O

Meet the Team!



Joseph Silva
Interim Chair



Ashley Cabral
Past Chair



Shanon Kalra-Ramjoo
Past Chair



Jerrett Myers
Vice-Chair



Katherine Ros
Secretary



Flora Josephs

Treasurer



Joana Jabson
New Professional Chair



Alyssa Offenheim
Membership & Volunteer



Kristy May
Strategy & Performance



Clare Deveruex
Project Manager



Steve Saric
Communications



Jenny B. Ge
Blog



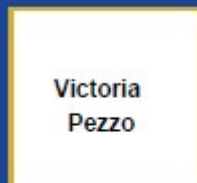
Angela Jonsson
Events & Programs



Samina Sami
Events & Programs



Khadeja Elsibai
New Professional Support



Victoria Pezzo

Board Member



Spencer Sandor
Board Member



Kevin Pal
Board Member

CHAIR'S REPORT

Joseph Silva
Interim Chair



Dear IPAC Toronto Region Members,

On behalf of the Board of Directors for IPAC Toronto Region, I am pleased to provide this Annual Report for 2020/21.

During this ongoing pandemic, the need for a responsive, resilient and diverse public service is made even more apparent. In spite of our continuing challenges, I am proud to note that IPAC Toronto Region has been able to do its part and help our members and the broader sector come together to “**connect, collaborate and share best practices and experiences**” as we all strive to address pressing and complex issues confronting our communities. The launch of our **Authentic Conversations Series**, for example, provided space for us to continue our dialogue on anti-racism, income security and social inclusion. I look forward to next year's programme, and I know the team is already planning for possible topics related to the education and health sectors.

This past year also saw strong efforts in advancing our New Professionals program. We introduced the **Emerging New Professional Award**, and announced the inaugural recipient at this year's **New Professionals Conference**. We were proud to highlight the work of Eunice Kays Yeboah on anti-racism at the City of Toronto and the Toronto Transit Commission. In concert with IPAC's Ottawa/National Capital Region and Southwest Ontario regional groups, we also managed the process for the 2020 **Lieutenant Governor's Medal of Distinction in Public Administration**, which was awarded to Robert Shelton this past summer in celebration of a very successful career in municipal public service at the Town of Newmarket. Eunice and Bob's contributions and accomplishments are an inspiration to us as we continue to strive for excellence in public administration.

Our activities would not be possible without the support of our membership, the dedication of our Board, and our partnership with IPAC's national office and regional groups. This past year, we renewed our Board of Directors with the inclusion of several new members, bringing valued insights and experiences from a variety of areas and sectors in the public service.

Looking forward, we have undergone strategic planning sessions as a Board and surveyed our members to inform the development of a **new three-year strategic plan (2022-2024)**. This plan will be presented for final approval at our 2021 Annual General Meeting and reported on in our 2022 Annual Report. As part of this process we have identified key focus areas including membership uptake and retention, fostering new partnerships, and, as always, the delivery of relevant programming and initiatives. These represent opportunities to build on IPAC's 74 years of **promoting innovation and excellence in public service** as we continue to enhance our organizational capacity, including our financial position, and, ultimately, our ability to serve and provide value to our members—whether embarking, new or seasoned in this terrific journey that is public service—and the broader public sector community.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Silva", with a stylized flourish at the end.

Joseph Silva, CPA, MPA, MA

Interim Chair

2020/21 AT A GLANCE

- 13 new Board Members joined IPAC Toronto Region's Board in February 2021
- IPAC National welcomes new CEO David Fulford
- IPAC Toronto Region supports IPAC National in their 2021 IPAC Leadership Summit (March 8-10, 2021)
- Launched IPAC Toronto Region's series of *Authentic Conversations*, including the following events:
 - Anti-Racism & Public Service, What's Standing in the Way of Progress (May 20, 2021)
 - Navigating Universal Basic Income Security and Social Inclusion in a Post-Pandemic Environment (June 21, 2021)
- Launched IPAC Toronto Region's inaugural New Professionals Award in April 2021
- Worked with the Lieutenant Governor of Ontario, IPAC National Capital Region, South West and Toronto Regional Groups to encourage and recognize excellence in public service in Ontario by awarding the Lieutenant Governor's Medal of Distinction in Public Administration to Robert Shelton on June 22, 2021
- 141 members were part of IPAC Toronto Region as of June 30, 2021

EVENTS HIGHLIGHTS

Following an engaging and well attended Black Life Matters event in 2019/20, this year IPAC Toronto Region launched a series of *Authentic Conversations* to engage attendees in honest dialogues that aim to create increased commitment, accountability, and improve business relationships.

On May 20, 2021 we partnered with CivicAction to virtually host an Authentic Conversation on **Anti-Racism & Public Service—What's Standing in the Way of Progress?** Our keynote speakers included David Mitchell, Assistant Deputy Minister of the Youth Justice Services Division in the Ontario Ministry of Children and Youth Services; Khairoon Abbas, Program Manager, Addressing Anti-Black Racism and Inclusion Initiatives, York Region; and, Leslie Woo, Chief Executive Officer, CivicAction. We had 150 people register for this event.

IPAC TORONTO

Authentic Conversations

Anti-Racism & Public Service, What's Standing in the Way of Progress?

Thursday, May 20, 2021
12-1pm EST
Via Zoom

[Register here!](#)

		
Leslie Woo Chief Executive Officer, CivicAction	David Mitchell Assistant Deputy Minister, Ontario Ministry of Children, Community & Social Services	Khairoon Abbas Program Manager, Addressing Anti-Black Racism & Inclusion Initiatives, York Region

ipactrg@ipac.ca @IPACToronto Not a member of IPAC? Join the conversation today!

On June 21, 2021, we held another virtual Authentic Conversation event on **Navigating Universal Basic Income Security & Social Inclusion in a Post-Pandemic Environment**. Our keynote speakers included Dr. Evelyn Forget, Professor at University of Manitoba, Hon. Hugh Segal, former Senator and political strategist, Norm Helfand, former director with Government of Ontario, and Kwame McKenzie, CEO of the Wellesley Institute. We had 125 people register for this event.

IPAC TORONTO

Authentic Conversations

Navigating Universal Basic Income Security & Social Inclusion in a Post-Pandemic Environment

Monday, June 21, 2021 - 12-1:15pm EST - Via Zoom

	SPEAKER DR EVELYN FORGET Economic professor in the Department of Community Health Sciences at the University of Manitoba and author of Basic Income for Canadians
	SPEAKER NORM HELFAND Social Policy Consultant and former Director of the Government of Ontario's Income Security Policy Branch
	SPEAKER DR KWAME MCKENZIE CEO of the Wellesley Institute, member of the National Advisory Council on Poverty, and former Advisor to Ontario's Basic Income Pilot Project
	SPEAKER HON. HUGH SEGAL Matthews Fellow in Global Public Policy at Queen's University, author of the discussion paper Finding a Better Way: A Basic Income Pilot Project for Ontario, and author of BoomTimes Need Boats

We are looking forward to another exciting year ahead with a planned event in the health care sector planned for early 2022.

MEMBERSHIP HIGHLIGHTS

Our members are peers and leaders from across the public sector and join us from all levels of government (municipal, provincial and federal), broader public and not-for profit and private organizations. Having a membership provides individuals with access to cutting-edge public administration theory and practice through our content and events, and connects a community of individuals across Canada who are interested in public policy and public administration and committed to making a positive difference.

In 2020/21, we focused on improving communication of membership benefits and understanding current and future membership needs. We launched a survey of IPAC members and friends of IPAC which provided valuable insights to guide strategic planning for the upcoming year.

Our 2020/21 membership statistics are as follows:

Type of Member	2019/20 (as of June 30, 2020)	2020/21 (as of June 30, 2021)
a) Academic	10	22
b) Federal	6	9
c) Provincial	50	30
d) Municipal	13	24
e) Retired	0	0
f) Student	0	0
g) Other (e.g., Board, Non-Profit, private, etc.)	13	56
Total IPAC Toronto Region Members	92	141

BECOME A MEMBER OF

IPAC TORONTO REGIONAL GROUP

GROW YOUR CAREER

Connect with peers, senior leaders, and experts

Gain priority access and pricing to events and programming

Access Members-only content

Learn about the latest public sector jobs

Members have access to:

- An online subscription to our prestigious Canadian Public Administration Journal
- IPAC's research reports and case studies
- IPAC books and publications at preferred pricing

Reduced rates
for training and education offerings

Share your expertise
Demonstrate your leadership abilities locally, regionally, nationally and internationally.

SIGN UP TO BE A MEMBER NOW!

New Members	2020/21 (as of June 30, 2021)
Net New Members	109
Net New Student Members	0

NEW PROFESSIONALS HIGHLIGHTS



IPAC Toronto
NEW PROFESSIONALS

LEARN • ENGAGE • GROW

IPAC Toronto Region's New Professionals program aims to create a space for learning and engagement opportunities for new public administration professionals from all levels of government, schools of public policy, non-profit organizations, and the private sector.

In April 2021, IPAC Toronto Region launched our inaugural **Emerging New Professionals Award** to celebrate outstanding new professionals who have made remarkable contributions to public service. It recognizes a new professional who represents the ideals of a public servant and is an emerging leader in the Greater Toronto & Hamilton Area (GTHA). The award recipient was selected based on community involvement, demonstrated leadership in the workplace, innovation and risk-taking to advance the public good, service excellence, and values of diversity and inclusion.

The announcement of the award recipient was made in 2021/22 at our **Annual New Professionals Event** on July 22, 2021. Eunice Kays Yeboah was recognized for her work on anti-racism with the City of Toronto and Toronto Transit Commission. Eunice is also the co-founder and co-executive director of the Canadian Black Policy Network. Additional details of the New Professionals Event will be included in our 2021/22 Annual Report.

We look forward to growing our New Professionals program in 2022, with the upcoming launch of our new **Mentorship Program** and first meeting of Toronto Region's **New Professionals Advisory Council** (comprised of representatives from Ontario Public Policy schools and IPAC Toronto Region).



Nominate an emerging leader
for the inaugural

EMERGING NEW PROFESSIONAL AWARD

Visit
www.ipac.ca/toronto
for nomination form

**Deadline for
Nominations** **April 30, 2021**

ipactrg@ipac.ca [in](#) [@IPACToronto](#)



LIEUTENANT GOVERNOR'S MEDAL OF DISTINCTION

Since 1990, the Lieutenant Governor of Ontario has joined with the National Capital Region, South West and Toronto Regional Groups of IPAC to encourage and recognize excellence in public service in Ontario by awarding the **Lieutenant Governor's Medal of Distinction in Public Administration**.

On June 22, 2021, the Lieutenant Governor's Medal of Distinction in Public Administration was awarded to Robert (Bob) Shelton.

Bob Shelton retired from the Town of Newmarket in 2018 after serving for 41 years. From 2002 to 2018, Robert (Bob) Shelton served as the Town of Newmarket's Chief Administrative Officer, informing and advising Council in making key decisions that contributed to Newmarket's successes.

Some of these initiatives resulted in Newmarket being recognized as one of the best places to live in Canada. The initiatives include securing historic lands for a future 'Central Park' inspired green space on an intensifying new bus rapid transit corridor, revitalizing the downtown area and creating the Riverwalk Commons public space including a skating and water feature, stage and green space. He joined the Town of Newmarket in 1977 as Assistant to Town Engineer, supporting the provision of all engineering-related services. During his 41-year career in the municipality, he worked in various capacities including Deputy Town Engineer (1981-1995), Director of Operations (1996-1999), Acting Director of Planning & Director of Operations (1998-1999) and Director of Public Works & Environmental Services (1999-2002). Bob is a Professional Engineer and a graduate of the University of Toronto from where he obtained the Bachelor of Applied Science in Civil Engineering. After his retirement, Bob continues to advance public service excellence by offering mentoring and coaching services to municipal leaders.



TREASURER'S REPORT

Please find below highlights of our financial activities from July 1, 2020 to June 30, 2021 inclusive:

Revenue:

Membership fees \$1,343

Interest Income: \$770

Total Revenue: \$2,113

Expenses:

Administrative expenses: \$9,823

Admin services provided by IPAC National \$8,642

Professional Fee - Accounting \$989

Bank fees \$124

General Admin expenses - accounting software \$68

LG Award Expenses \$1,209

Total Expenses: \$11,032

Revenue - Expenses: (\$8,919)

Notes

GIC:

Interest income is the total interest received from our GIC during the fiscal year.

\$20,000 of our GIC matured during the year and the funds were paid into our chequing account. This reduced the amount of funds in our GIC from \$41,000 to \$21,000. The GIC was purchased in 2017 with funds generated through hosting the IPAC National Conference in Toronto in June 2016.

Respectfully submitted,



Flora Moji Josephs

Treasurer, IPAC Toronto Region Group

FINANCIAL STATEMENTS

INSTITUTE OF PUBLIC ADMINISTRATION OF CANADA
TORONTO REGIONAL GROUP

UNAUDITED FINANCIAL STATEMENTS

JUNE 30, 2021



David Burkes, CPA
Chartered Professional Accountant

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Institute of Public Administration of Canada Toronto Regional Group, as at June 30, 2021 and the statement of operations and members' equity for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements, and accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

**Richmond Hill, Ontario
October 25, 2021**


**Chartered Professional Accountant
Licensed Public Accountant**



INSTITUTE OF PUBLIC ADMINISTRATION OF CANADA
TORONTO REGIONAL GROUP

STATEMENT OF FINANCIAL POSITION

AS AT JUNE 30, 2021
(Unaudited-see Notice to Reader)

	<u>2021</u>	<u>2020</u>
<u>ASSETS</u>		
<u>CURRENT</u>		
Bank	\$ 30,957	\$ 19,960
Term Deposit (Note 3)	21,013	41,016
Accounts Receivable	1,343	1,678
Prepaid expenses	112	-
	<u>\$ 53,425</u>	<u>\$ 62,654</u>
<u>LIABILITIES AND MEMBERS' EQUITY</u>		
<u>CURRENT</u>		
Accounts Payable and Accrued Charges	\$ 283	\$ 593
<u>MEMBERS' EQUITY</u>		
	<u>53,142</u>	<u>62,061</u>
	<u>\$ 53,425</u>	<u>\$ 62,654</u>

APPROVED BY THE BOARD:

 _____	IPAC Toronto Region Treasurer
 _____	IPAC Toronto Region Vice-Chair

INSTITUTE OF PUBLIC ADMINISTRATION OF CANADA
TORONTO REGIONAL GROUP

STATEMENT OF OPERATIONS AND MEMBERS' EQUITY

FOR THE YEAR ENDED JUNE 30, 2021

(Unaudited-see Notice to Reader)

	<u>2021</u>	<u>2020</u>
<u>REVENUE</u>		
Programs	\$ -	\$ 5,182
Membership Fees	1,343	1,678
Interest Income	770	1,280
	<u>2,113</u>	<u>8,140</u>
<u>EXPENSES</u>		
Administrative	9,823	12,810
Lieutenant Governor Award	1,209	211
National Conference	-	2,500
Program Committee Expenses	-	10,834
	<u>11,032</u>	<u>26,355</u>
<u>EXCESS OF EXPENSES OVER REVENUE</u>	(8,919)	(18,215)
<u>MEMBERS' EQUITY, Beginning of the Year</u>	<u>62,061</u>	<u>80,276</u>
<u>MEMBERS' EQUITY, End of the Year</u>	<u><u>\$ 53,142</u></u>	<u><u>\$ 62,061</u></u>

INSTITUTE OF PUBLIC ADMINISTRATION OF CANADA
TORONTO REGIONAL GROUP

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2021

(Unaudited-see Notice to Reader)

1. NATURE OF OPERATIONS:

The Institute of Public Administration of Canada Toronto Regional Group (The Institute) is a not-for-profit organization dedicated to promoting excellence in public administration within all orders of government.

2. SIGNIFICANT ACCOUNTING POLICIES:

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies that are considered particularly significant.

(a) Revenue Recognition

Revenues consist of conference, membership dues and program and event income earned from the organization of and the sponsorship of events focused on public administration issues.

Conference, Program and Event Revenues are recognized on the accrual basis. Membership fees and interest income are recognized on the cash basis.

(b) Temporary Investments

Temporary investments, which consist of Guaranteed Investment Certificates from Canadian financial institutions, are valued at cost.

3. TERM DEPOSIT:

Term Deposit includes the following Guaranteed Investment Certificate:

	<u>Principal</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
	\$ 1,013	0.100%	April 11, 2022
	\$ 20,000	2.050%	March 17, 2022
Total	<u>\$ 21,013</u>		

4. REMUNERATION OF DIRECTORS AND OFFICERS:

During the year, there was no remuneration paid to Directors and Officers of The Institute.